



Volunteer Role Description

Role Title: Library Assistant

Location: YMCA Weston Community Library, Weston Lane, SO19 9GR

About the YMCA

YMCA Fairthorne Group is a community charity that works with over 40,000 children, young people and families across Hampshire and the Isle of Wight each year. Our purpose is to ensure that everyone has the opportunities to lead healthy happy lives.

As a Library Assistant you will play a key role in the running of the library. Volunteers work with us to provide the library service and also assist with community clubs and learning programmes to benefit residents of Weston.

Main Responsibilities

- Help visitors with taking out and returning books and dvd's
- Provide information about local services and opportunities
- General admin such as re-stocking books and tidying the library
- Help plan and run community programmes such as Rhyme Time and craft clubs
- Help create a welcoming community space and encourage local residents to get as much out of it as possible

Times

The library is open Monday 1:00-4:00pm, Wednesday 10:00am-6:00pm, Thursday 10:00am-3:00pm

We ask for a minimum commitment of 3 hours per week

Skills and Experience Required

- A genuine enthusiasm for the work of YMCA Fairthorne Group
- Ability and willingness to relate positively to customers
- Ability to use initiative and work unsupervised
- Willingness to learn new skills and undergo training

Volunteer Benefits

- Accredited training
- Build your CV
- Gain skills and experience
- Meet new people
- Travel expenses paid