



Volunteer Role Description

Role Title: Finance Project Accountant

Location: YMCA Bugle House, 53 Bugle Street, Southampton, SO14 2LF

About the YMCA

YMCA Fairthorne Group is a community charity that works with over 40,000 children, young people and families across Hampshire and the Isle of Wight each year. Our purpose is to ensure that everyone has the opportunity to lead a healthy happy life.

As a Finance Project Accountant you will play a key role within the finance team here at Bugle House. You will work with us to help ensure the resources of the charity are used as efficiently as possible.

This role would be perfect for someone who has experience with various aspects of an accounts department.

Main Responsibilities

- Support the Head of Finance in implementing automated processes available in our accounts package

Times and Duration

- 9am to 5pm Monday to Friday (although we can be flexible if you need!)
- We ask for a minimum commitment of 1 day a week
- From February 2019

Skills and Experience Required

- Computer literate with knowledge of Excel
- A genuine enthusiasm for the work of YMCA Fairthorne Group
- Previous experience implementing automation of accounts processes (ideally with the NetSuit accounts package)
- Ability to use initiative and work unsupervised

Volunteer Benefits

- Build your CV
- Gain skills and experience
- Meet new people
- Travel expenses paid