

# Accreditation, Training and Risk Assessment

## Activities

All our activities are carried out under the careful supervision of trained delivery staff. All staff are trained and inducted at our site. For certain activities staff are required to be externally assessed. This assessment may be in the form of an externally recognised, formal qualification designed by the relevant National Governing Body (NGB). For high ropes and paddlesports activities, we utilise the services of an external technical advisor. Their role is to work with activity management to ensure best practice is followed. This includes staff to user ratios, risk assessment analysis and Continued Professional Development.

We are licenced to deliver certain, in scope, activities by the Adventurous Activities Licensing Authority (AALA); our licence number is *R0094* and can be confirmed by contacting The Licensing Service on [aala@hse.gov.uk](mailto:aala@hse.gov.uk). Alternatively visit the AALA website and enter 'Fairthorne' in the 'centre/provider' box.

As per best practice, our high ropes facilities undergo an inspection by an external body annually. This is alongside quarterly operational inspections carried out by our competent instructors. All other activities are inspected in-house on a regular basis. Our equipment is regularly checked and held within permitted life spans. Personal Protective Equipment (PPE) is all inspected every 6 months by our team of competent instructors.

The YMCA logo is displayed in white text on a purple rectangular background. The logo consists of the letters 'YMCA' in a bold, sans-serif font, with a stylized 'Y' that includes a triangle. The logo is positioned in the bottom right corner of the page, partially overlapping a yellow horizontal bar.

## **Staff**

Our team of dedicated staff are our greatest resource for our school and group day trips.

- Friendly, flexible and approachable
- DBS checked to enhanced level
- 16hr Outdoor first aid trained
- Staff have also received training in safeguarding and child protection, child and youth engagement skills and child behaviour management.

We have a core of permanent high quality delivery staff for our school and group trips which is enhanced every year with the addition of volunteers and apprentices.

## **Insurance**

YMCA Fairthorne Manor has a public liability insurance cover for up to £10 million, a copy of which is available on our website. We recommend that all groups carefully consider our booking conditions for group visits and follow the guidelines of their Local Education Authority or other governing body regarding personal accident, travel insurance and cancellation cover.

## **Fire safety**

In accordance with the Regulatory Reform (Fire Safety) Order 2005, all of our buildings including accommodation have been risk assessed for fire safety (see our Fire Safety Policy). To ensure that groups are aware of what to do in the event of a fire, a practice fire drill is held on the first day of arrival for residential visits. For day visits the fire procedure is explained and muster points identified.

## **Risk Assessment**

YMCA Fairthorne Manor work hard to ensure the health, safety and welfare of all individuals and groups visiting our site. We pay particular attention to the needs of the children and young people by ensuring that Government health and safety guidelines and legislation are adhered to and monitored by designated personnel (see our Health and Safety Policy Statement).

All activities and areas are risk assessed and these are available on request.

## **Site risk assessment**

Group Leaders carrying out their own risk assessments for their visit to Fairthorne Manor should consider the following hazards:

- All activity areas
- Tidal river, lake and streams
- Woodland areas
- Play park
- Driveways and buildings

The following areas are out of bounds:

- All specialist activity areas e.g. aerial runway
- Boathouse pontoons and canoe sheds (without supervision from a qualified member of our YMCA staff)
- Maintenance yard

To view our policies, visit the 'Our Policies' section of our website.

If you require further information, please contact us on 01489 785228